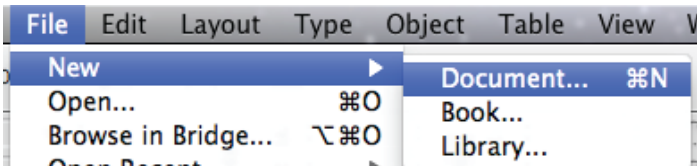


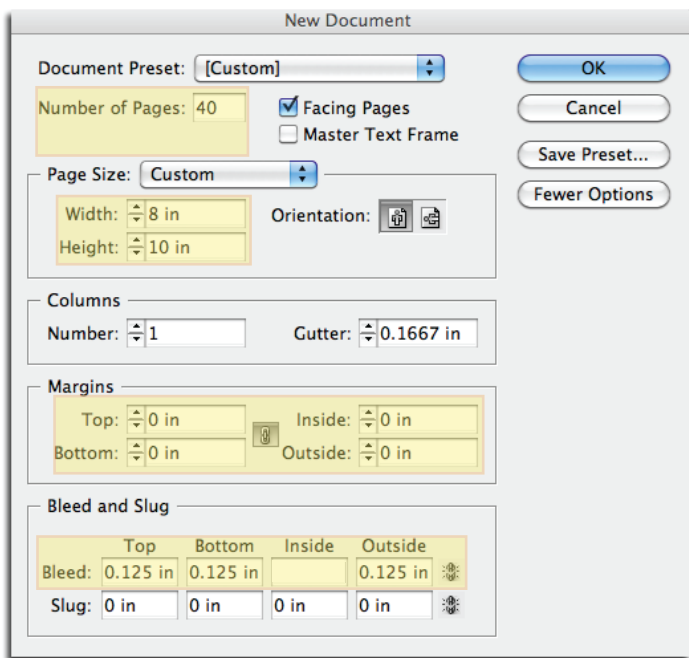
INDD to PDF - Book Layout for Adobe InDesign

This document is not intended to be an in-depth tutorial but a step-by step prep for printing.

Step 1: New Document

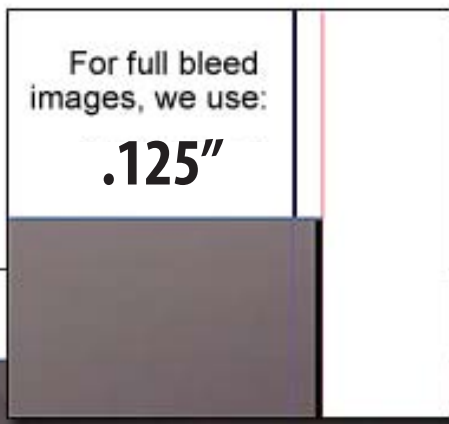


File > New > Document



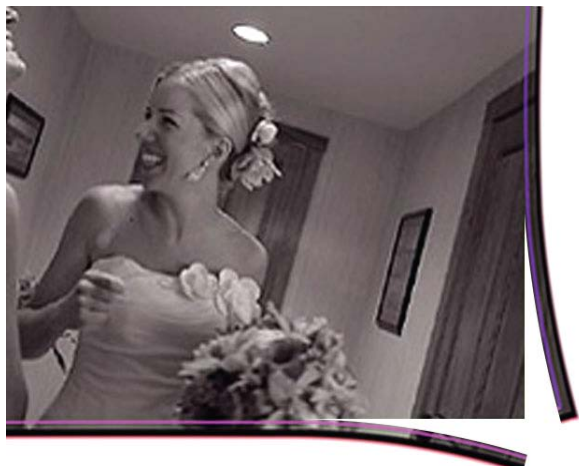
Basic Settings

- Number of Pages: 20 - 400 Max
- Page Width: 4" - 14"
- Page Height: 4" - (12" hard cover) or (11.5" soft cover)
- Margins: 0
- Bleed: .125" all sides except inside



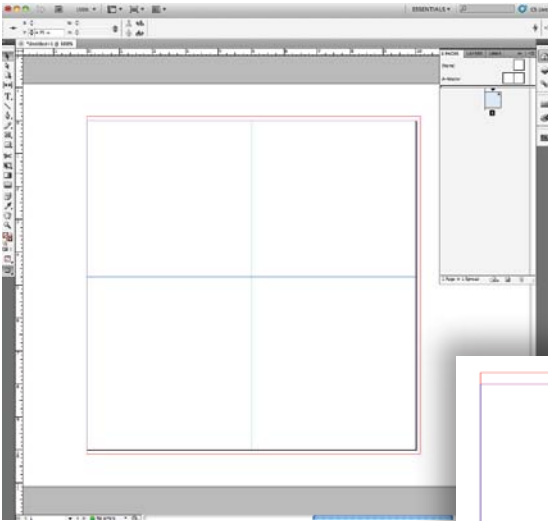
Step 2: Bleed

Settings in the above example will export as 8.125" x 10.25", which will be trimmed to 8" x 10" during printing. Anything between the black and red lines will be trimmed.

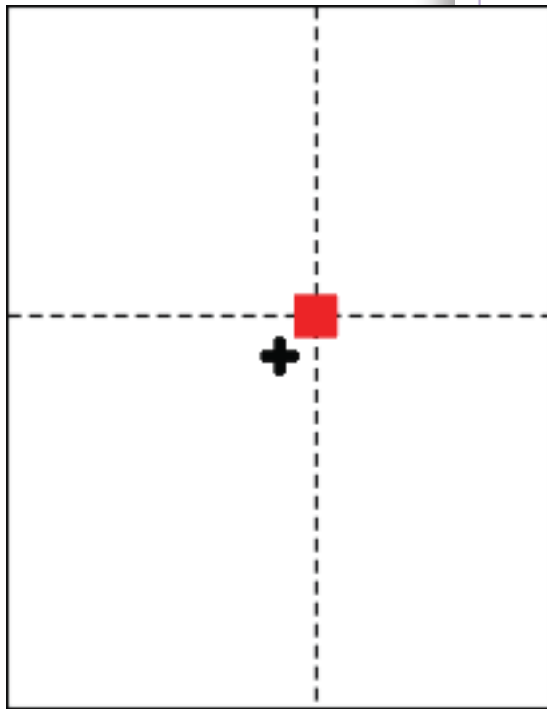
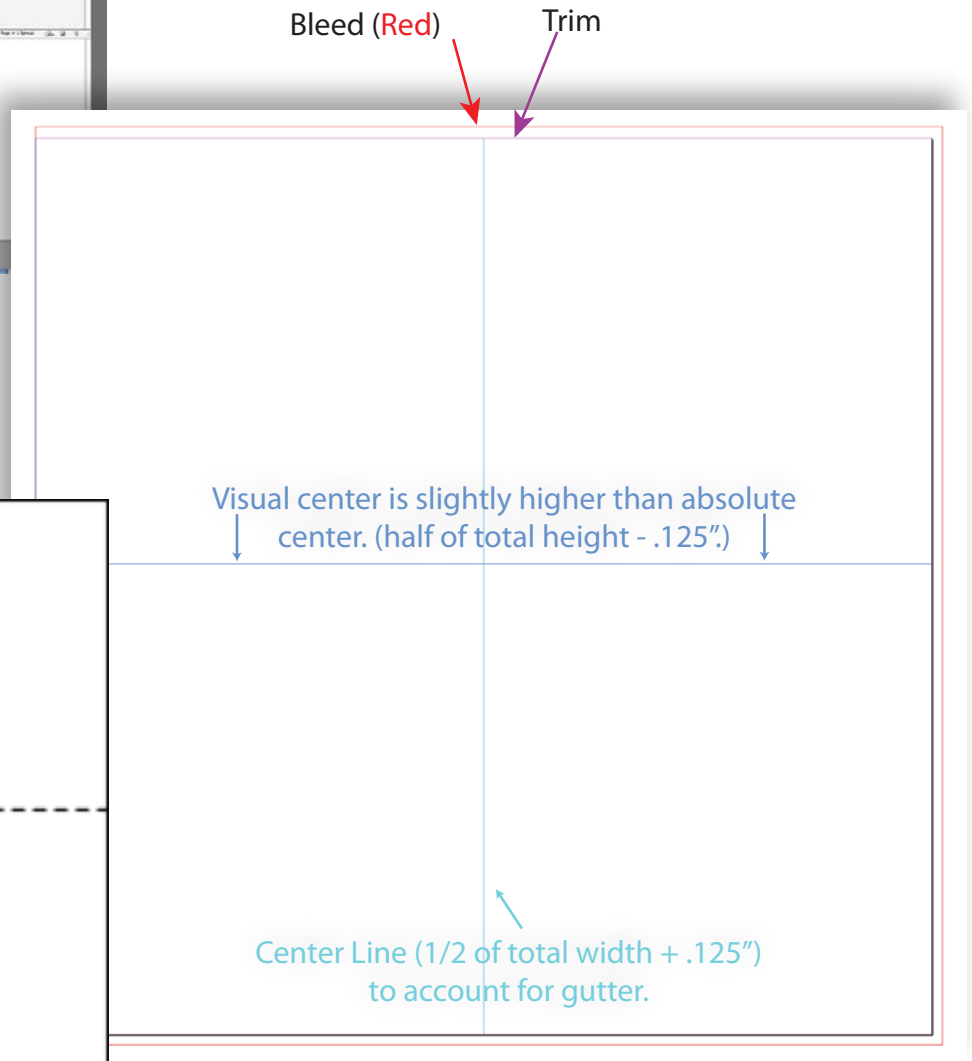


NOTE: If you wish to have full page images or edge to edge background color, it will need to 'bleed' outside to the red line to ensure there are no white edges after trimming. For additional image sizing help, refer back to Image Optimization http://editiononebooks.com/instructions/Edition_One_Books_imgoptimize.pdf

Step 3: Using Guidelines

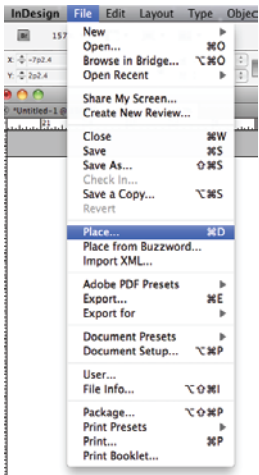


Note: (Command + R) to bring up ruler. Draw guidelines by clicking and dragging away from the ruler.



The visual center is slightly above and to the outside of the actual center of a page. Images placed in the absolute center will often look low.

Step 4: Place Images / Text



File > Place or (Command + D)

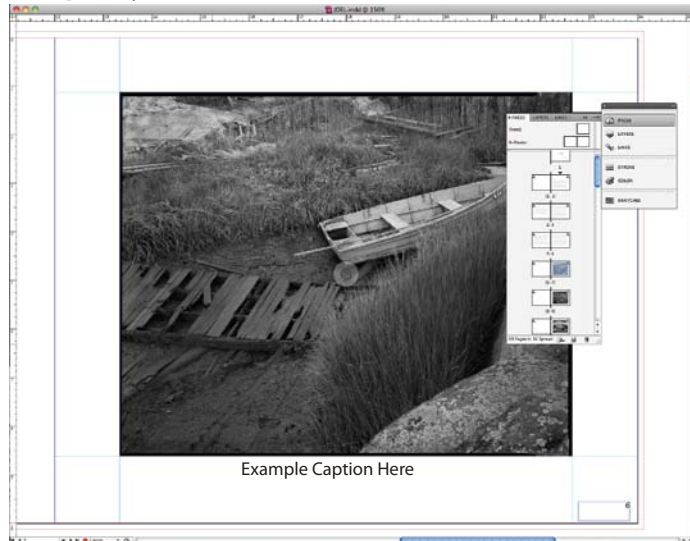
DO NOT:

DO NOT 'copy' and 'paste', it will result in low quality images. Always use File>Place. Once you placed an image in InDesign, do not move the source image file to a different location. Moving files will result in very low quality prints.

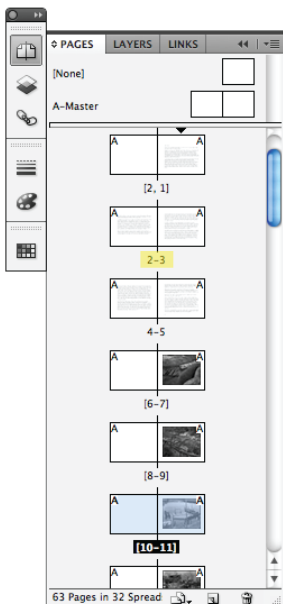
Place Texts

With nothing selected, hit 'T' on the keyboard to bring up the Text Tool. Click and drag where you want your text to be. Text in the bleed area will be lost. Keep texts within the trim line.

Example Layout



Pages



Window > Pages

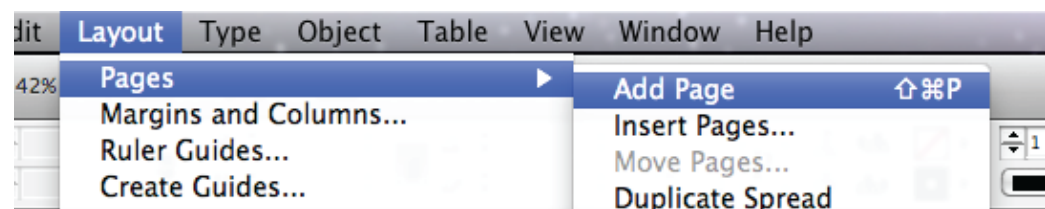
Notes:

Even page # will always be on the left.

Odd page # will always be on the right.

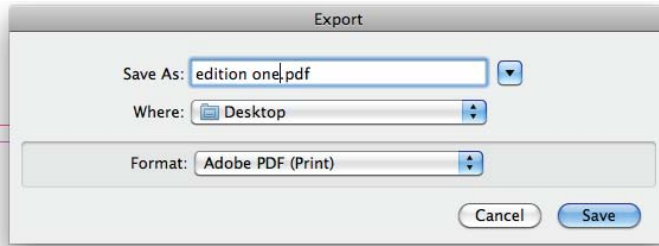
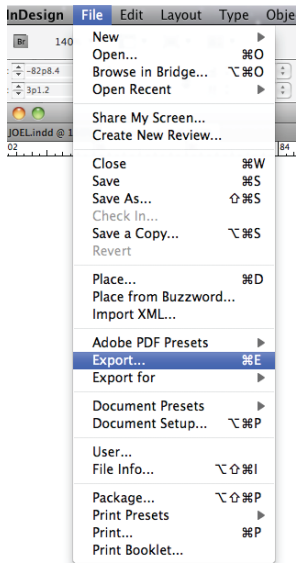
You can re-arrange your pages by clicking and dragging individual or group of pages.

Layout > Pages > Add Page



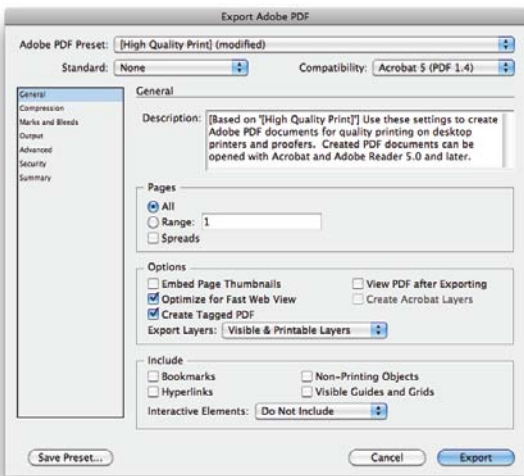
Once you are done with laying out all of your pages...

Step 5: Export



File > Export

Export as 'Adobe PDF (Print)'
Use your name as the file name.



Export w/ Preset:

Use 'Edition_One_Books' preset downloadable at:
http://editiononebooks.com/Edition_One_Books.joboptions.zip
To install, simply download and open.

OR

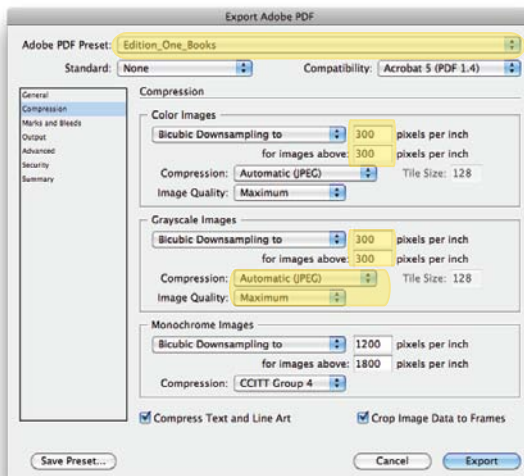
Export Manually:

General:

Preset: High Quality Print
Pages: All, Do not check Spreads

Compress:

Change 300dpi for images above 300dpi
Compression: JPEG
Image Quality: Maximum
All other settings remain the same if you have selected the preset: 'High Quality Print'



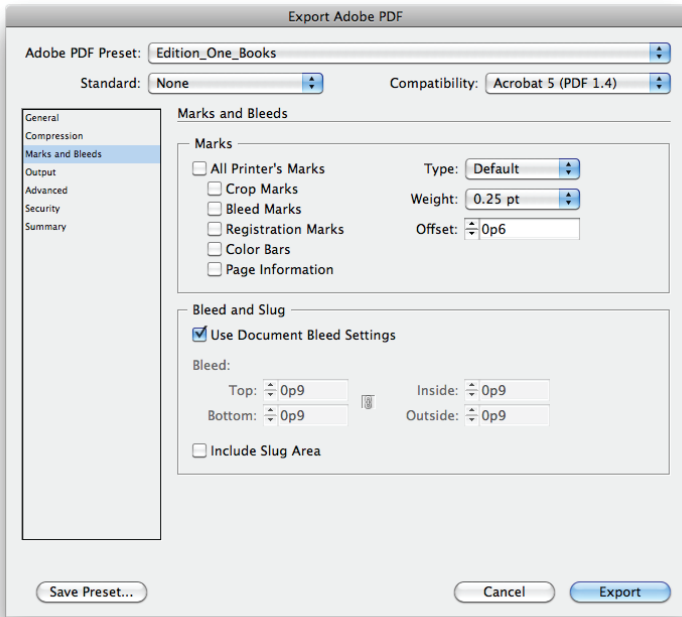
Marks and Bleeds

DO NOT CHECK

- Crop Mark
- Bleed Marks
- Registration Marks
- Color Bars
- Page Information

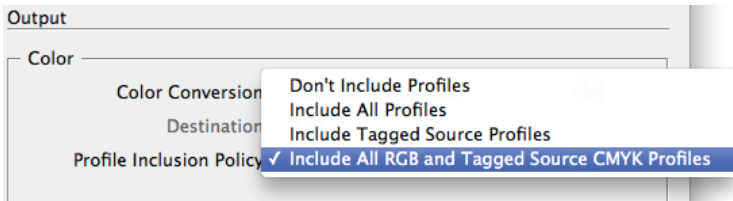
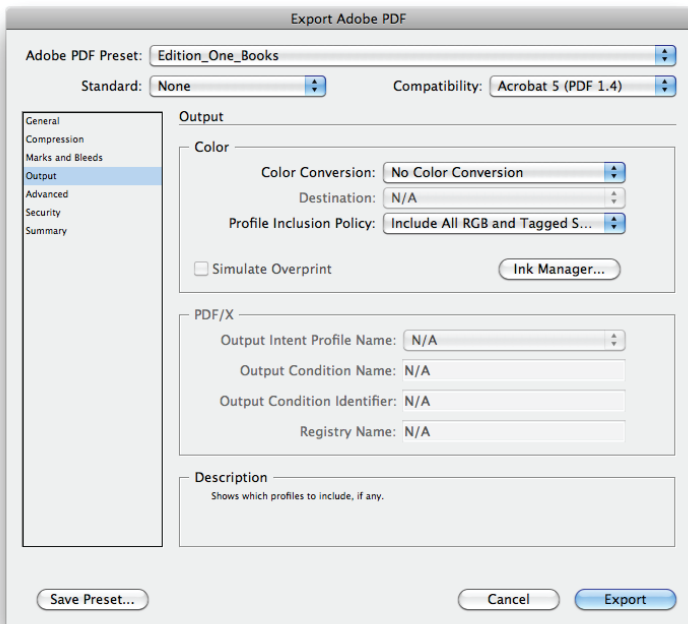
DO CHECK

“Use Document Bleed Settings”



Output

‘Profile Inclusion Policy’ should ‘Include All RGB and Tagged Source CMYK Profiles’



Step 6: Send us your PDF file

www.editiononebooks.com/login.php